



JHARKHAND
Rai University
UGC RECOGNISED UNIVERSITY
ACCREDITED BY NAAC

INTERNAL QUALITY ASSURANCE CELL

MEETING OF IQAC

Date : 3rd March 2019

Time: 3.00PM

Venue: Conference Hall

AGENDA:

1. Welcome and introduction of new members to IQAC.
2. Review of previous meeting held on 19th August 2018.
3. To analyze the grade of NAAC
4. To discuss on Peer Team Observation.
5. To discuss on action plan for forthcoming Session.
6. Any other agenda with the permission of the chair.



Minutes of IQAC Meeting held on 3rd March 2019
Venue: Conference Room, Jharkhand Rai University
Time: 3:00 PM

Members Present:

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|---------------------------------------|-------------------|
| 1. Dr. Savita Sengar, Vice Chancellor | - Chairperson |
| 2. Dr. Shraddha Prasad | - Coordinator |
| 3. Dr. Piyush Ranjan | - Member |
| 4. Prof. Avijit Ghosh | - Member |
| 5. Dr. S.M. Prasad | - Member |
| 6. Dr. Ashfaque Alam | - Member |
| 7. Prof. Dharendra Prasad Pandey | - Member |
| 8. Prof. Sabyasachi Chakraborty | - Member |
| 9. Prof. Ved Prakash | - Member |
| 10. Prof. Amrita Majumdar | - Member |
| 11. Dr. J.K Mahapatra | - External Member |
| 12. Dr. B. K. Sinha | - External Member |
| 13. Mr. A.K. Saxena | - External Member |
| 14. Mr. Abhijeet Kumar | - Alumni |
| 15. Mr. Sajad Ansari | - Student |

The IQAC meeting was held on 3rd March 2019. The meeting was chaired by Dr. Savita Sengar, Vice Chancellor, Jharkhand Rai University. The following agenda items were discussed during the meeting:

Agenda item 1

Welcome and Introduction of new members to IQAC.

The meeting started with welcome note to all IQAC members by Coordinator Dr. Shraddha Prasad. External member Dr. J.K Mahapatra, Ex. Vice-Chancellor Berhampur University, Odisha, internal member Prof. Avijit Ghosh, Director Corporate relationship, Prof. Dharendra Prasad Pandey, HOD Department of Mining and student representative Mr. Sajad Ansari were introduced by the IQAC coordinator to the members of IQAC.

Agenda item 2

Review of previous meeting held on 19th August 2018.

IQAC Coordinator presented the action taken report (ATR) of previous meeting which was discussed in detail and the progress found satisfactory.

Agenda item 3

To analyze the grade of NAAC.

The members had a quick look at the remarks & score awarded under different parameters and the final score. There was a long deliberation as University missed the "B" grade narrowly by 0.05 CGPA. Registrar appraise the members regarding the appeal made to NAAC and presented the analysis report of deviation from peer team Report and the peer team metric wise Score.

External Members also gone through the appeal made to NAAC by the Registrar and discussed about the discrepancies reflected through the report.

Agenda item 4

To discuss on Peer Team Observation.

Members discussed on the Peer team observation and give suggestions as below-

<u>Criteria</u>	<u>Suggestions of Peer Team</u>	<u>Decisions of IQAC Members</u>
1. Curricular Aspects	To include the external experts in the apex body of the University	To constitute Board of Studies at the Departmental Level comprising of External subject matter Expert from academia and industry both under the chairmanship of Head of Department.
	The University should strict to the programs listed by the UGC.	Members observed that all programs running are listed in section 22 of UGC Act.
	.Program-specific outcome and course outcome for each course are required to be identified.	To start the process of identification of Program-specific outcome and course outcome.
2. Teaching-Learning and Evaluation	To appoint more teachers with doctoral qualifications.	To encourage the senior faculty members to acquire the Ph.D. degree and young teachers to register for the same.

	No clarity on outcome based education methods in practice.	To implement the tools to measure the outcome across all the program
3. Research, Innovation and Extension	To encourage and promote innovations and incubation process	To promote the Entrepreneur and innovation culture in the University.
	To establish research lab with full time research scholars.	To engage Full-time research scholar in the research lab of the university.
4. Infrastructure and Learning Resources	Extension of infrastructure.	University should develop the state-of-art Campus for the student support and Progression.
	To increase the learning resources and the library timing beyond class room hours.	To extend the library timing and increase the learning resources.
5. Student Support and Progression	To include the students representative on academic and administrative bodies.	Members suggested to include the students and alumni in all Committees and Cells of the University except the statutory bodies as it is governed by the University Act.
	To strengthen the Alumni Association.	The Alumni Association should be registered.
6. Governance, Leadership and Management	To promote the participative management	To include the Teaching and Administrative staff as well as Student, Alumni in every Committees/Cells of the university.
7. Institutional Values and Best Practices	MOOCs to be introduced in core engineering topics.	MOOCs to be introduced as a credit course across all the Programs from next academic session.

Agenda item 5

To discuss on action plan for forthcoming Session:

Following suggestions were made in the meeting for forthcoming Session-

<u>Sl.No.</u>	<u>Suggestions of IQAC Members</u>
1	To introduce new program in the area of health sciences looking into the scope for students
2	A system of Peer Teaching should be introduced.

3	To organize National/International Conference/Seminar
4	To recognize and motivate the Faculty members for the contribution towards academic development of the university

Agenda item 6

Any other agenda with the permission of the chair.

- It was resolved that Action Taken Report (ATR) of this meeting will be reviewed in the next IQAC meeting.
- Draft Annual Quality Assurance Report (AQAR) should be circulated to the members for their suggestions and inputs, if any.

The external members expressed their satisfaction regarding academic progress and development in the university.

The meeting ended with a Vote of Thanks to the members proposed by IQAC Coordinator.



(Dr. Shraddha Prasad)

IQAC Coordinator





Action Taken Report of IQAC held on 3rd March 2019

Sl. No. 1: Action taken based on Peer Team Observations

<u>Criteria</u>	<u>Suggestions of Peer Team</u>	<u>Decisions of IQAC Members</u>	<u>Action Initiated</u>
1. Curricular Aspects	To include the external experts in the apex body of the University	To constitute Board of Studies at the Departmental Level comprising of External subject matter Expert from academia and industry both under the chairmanship of Head of Department.	Board of Studies has already been constituted at the Departmental Level The decisions taken in the Board of Studies are further submitted to the Academic Council for approval.
	The University should strict to the programs listed by the UGC.	Members observed that all programs running are listed in section 22 of UGC Act.	-----
	Program-specific outcome and course outcome for each course are required to be identified..	To start the process of identification of Program-specific outcome and course outcome.	The identification of Program-specific outcome and course outcome is in progress.
2. Teaching-Learning and Evaluation	To appoint more teachers with doctoral qualifications.	To encourage the senior faculty members to acquire the Ph.D degree and young teachers to register for the same	4 faculty members has already submitted their thesis, 1 has been awarded and 4 have registered under the Ph.D Program.
	No clarity on outcome based	To implement the tools to measure the outcome across all the program	It is in the process.


	education methods in practice.		
3. Research, Innovation and Extension	To encourage and promote innovations and incubation process	To promote the Entrepreneur and innovation culture in the University.	Institution Innovation Council (IIC) is established in the University after approval from the MHRD, Govt. of India. University has also submitted proposal to set up incubation centre in association with Atal Bihari Vajpayee Innovation Lab (ABVIL). To promote innovation and incubation process, University has organized workshop and Seminars on Entrepreneurship Awareness and Idea Pitching.
	To establish research lab with full time research scholars.	To engage Full-time research scholar in the research lab of the university.	The university has setup 1600 sq. m. of fully automatic green house as agriculture research center with different types of hydroponic systems. This will provide exposure to our students, researcher and the local community in advanced soilless technology used in organic farming. University will engage the full time research scholars in the Department of Agriculture by next academic year.
4. Infrastructure and Learning Resources	Extension of infrastructure.	University should develop the state-of-art Campus for the student support and Progression.	The Construction work is in progress to develop the campus in Namkum.
	To increase the learning resources and the library timing beyond class room hours.	To extend the library timing and increase the learning resources.	Library timings have been extended from 8am to 8pm. We have added 1000+ Titles & 2000+ Volumes so far. Beside this, it is mandatory for all the students to register in National Digital library (NDL) which will enable them to access vast digital resources. Till date approx. 722 students are registered in NDL.
5. Student Support and Progression	To include the students representative on academic and administrative bodies.	Members suggested to include the students and alumni in all Committees and Cells of the University except the statutory bodies as it is governed by the University Act.	Student's representative, Alumni has been introduced in every Committees/Cells of the university: Internal Quality Assurance Cell (IQAC), Institution Innovation Council (IIC), Anti Ragging Cell, Women Cell, Anti Sexual Harassment Cell, Anti-Ragging Squad and in the other Clubs also.

	To strengthen the Alumni Association.	The Alumni Association should be registered.	738 Alumni are registered so far in the Alumni Association of Jharkhand Rai University through the website. However, the formal registration of the Alumni Association is in process.
6. Governance, Leadership and Management	To promote the participative management	To include the Teaching and Administrative staff as well as Student, Alumni in every Committees/Cells of the university.	Our Teaching Staff, Administrative Staff has already been introduced in the different regulatory bodies of the University like: Board of Studies, Research Committee, Examination Board, Finance Committee, Purchase Committee, Academic Council, Board of Management, Board of Governors etc. Beside this, Student representatives and Alumni has been introduced in every Committees/Cells: Internal Quality Assurance Cell (IQAC), Institution Innovation Council (IIC), Anti Ragging Cell, Women Cell, Anti Sexual Harassment Cell, Anti-Ragging Squad and in the other Clubs also.
7. Institutional Values and Best Practices	MOOCs to be introduced in core engineering topics.	MOOCs to be introduced as a credit course across all the Programs from next academic session.	Students can earn up to 20% of their credits through MOOCs courses from SWAYAM. In each semester we have offered one subject from MOOCs platform focusing on the subjects suitable for credit transfer across all the programs. In the Fall Semester 2019, 403 students appeared in SWAYAM-MOOCs out of which 153 students have earned the credit, in which 1 student is a Course Topper , 43 students have earned the Elite Certificate and 4 students earned the Elite Silver Certificate .

Sl. No. 2: Action taken based on the action Plan for forthcoming session.

<u>Sl.No.</u>	<u>Decisions of IQAC Members</u>	<u>Action Initiated</u>
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1	Members recommended to introduce new program in the area of health sciences looking into the scope for students	Diploma in Pharmacy(D.Pharm) is introduced from the session 2019-20 after due approval from Pharmacy Council of India (PCI)
2	A system of Peer Teaching should be introduced.	Peer teaching has been incorporated in each department.
3	To organize National/International Conference/Seminar	International Conference has been organized on 1st & 2nd June, 2019 on “ Vision 2022-The Way Forward Towards Sustainable Development ”
4	Members recommended to recognize and motivate the Faculty members for the contribution towards academic development of the university	<p>On 5th Sep. 2019, University extended the</p> <ul style="list-style-type: none"> • “Faculty of the Year” Award to Prof. Raghuwansh Singh, • “Mentor of the Year” Award to Prof Sumeet Kishore, • “Department of the Year” Award to the Department of Agriculture, • “Contribution towards the overall institutional development” to Prof Rashmi Raj. <p>In addition to the above, University felicitated the staff members who have served more than 5 years for their valuable contribution towards the overall development of the university</p>


 (Dr. Shraddha Prasad)
 IQAC Coordinator

